**FOULNESS ISLAND PARISH COUNCIL**

**NOTICE IS HEREBY GIVEN** that the next meeting of the Foulness Island Parish Council will take place on Wednesday 14th November 2018 at Lodge Farm Staff Premises, Foulness Island, commencing at 7.15 p.m.

This meeting will be open to the press and members of the public.

**ALL MEMBERS of the COUNCIL ARE HEREBY SUMMONSED** to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Signed: Date: 4th November 2018

John Watson.

Clerk to the Foulness Island Parish Council.

**AGENDA**

1. **The Chair to declare the meeting open.**
2. **To receive notification from any persons present of intent to record the meeting**
3. **To receive apologies for absence.**
4. **To receive Declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**
5. **To sign as a correct record the minutes of the Full Council meeting held on 10th October, 2018** *(minutes attached).*
6. **Emergency Planning**
7. To receive a presentation from Jeff Stacey, Emergency Planning and Business Continuity Officer, Commercial Services, Rochford District Council.
8. **To receive a report from the District and County Councillors for the area on any matters of interest.**
9. **Financial Matters**
10. To approve,
11. Bank Reconciliation as at 30th September 2018 *(reconciliation attached)*
12. Accounts for the six months to 30th September *(accounts attached)*
13. Bank Payment requests for October - November 2018 *(schedule to be circulated)*
14. Receipts for October - November 2018 *(schedule to be circulated).*

1. **Post Office**
2. To receive an update regarding the possible provision of a Post Office on Foulness Island.
3. **Risk Management**
4. To consider and approve the Council’s Risk Management review for 2018 – 19 *(copy attached).*
5. **Havengore Bridge.**
6. To consider the letter dated 29th October 2018 from James Duddridge, MP *(copy attached)*.
7. **Data Protection.**
8. To receive an update regarding the Council’s Data Protection policy*.*
9. **Clerk’s Report**
10. To receive a report from the Clerk about any outstanding matters.
11. **Reports of Meetings attended.**
12. To receive reports from The Clerk and Councillors about any meetings attended.
13. **The meeting will stand adjourned to permit Parishioners of Foulness Island to address the Council.**
14. **At the Chair’s discretion for Councillors to exchange information on matters relating to the Parish.**

Issued 4th November 2018.